

### Background

The International Students' Coordinator shall endeavor to foster an increased awareness of issues facing international students on campus and work towards finding and implementing means to address these issues with appropriate people and entities on and off campus.

### Job Requirements

- The International Students' Coordinator shall attend and participate in the Equity Issues Standing Committee and the International Students Standing Committee.
- The International Students' coordinator shall liaise directly with the Queen's University International centre and participate as required in the Queen's University International Centre's operations.
- The International Students' Coordinator shall report to the Vice-President Campaigns and Community Affairs in order to advise the Society of Graduate and Professional Students on ways to better represent the needs of its membership.

### Remuneration

The International Students' Coordinator has a yearly salary of \$1833.28.

### To Apply

To apply for this position, please submit a resume and cover letter to the attention of Sean Richards, Executive Director. Resumes and cover letters should be submitted to [info@sgps.ca](mailto:info@sgps.ca). Alternatively, you can submit your application documents in hard copy at the SGPS office.

**For application deadline:** <http://www.sgps.ca/jobs/jobs.html>