

Background Information

The Equity Commissioner heads the Equity Commission, which ensures that the SGPS conforms with equity policy and represents the SGPS on Equity-related issues. The Equity Commissioner works within the SGPS, with both Executive and Council members, to ensure that SGPS activities are broadly accessible, that hiring is fair and transparent, that training in equity issues and inclusivity is available, and that the rights of the diverse population of graduate and professional students are represented and protected under our Policies and Bylaws. The SGPS Equity Commissioner is also responsible for liaising with external bodies within Queen's – the Human Rights Office, the Alma Mater Society, and relevant Senate Committees – to ensure that the SGPS is engaged in university-wide policy decision-making processes; the SGPS Equity Commissioner is, therefore, also responsible for communicating the positions of these bodies to SGPS Council.

Responsibilities

- Supervising the Equity Coordinator and Sustainability Coordinator;
- Ensuring that SGPS meetings and events are done in accordance with equity policy;
- Organizing anti-oppression training for SGPS employees;
- Attending and reporting to SGPS council; and
- Reporting to the SGPS Executive on Equity commission projects.
- Chairs the SPGS Equity Committee;
- Participates in internal hiring processes;
- Is responsible for reviewing and updating SGPS Policies and Bylaws;
- Responsible for responding to individual concerns regarding SGPS policy.

Job Requirements

- Familiarity with the SGPS and Queen's University
- Familiarity with relevant harassment and discrimination policies;
- Interest in a broad range of equity issues and a willingness to pursue further education on equity issues;
- Experience facilitating equity training;
- Ability to work as the leader of a team
- Commitment to confidentiality, or some experience with confidential client care;
- Interest in a broad-range of equity issues, and a willingness to pursue further education on the representation of marginalized groups on campus;
- Experience facilitating training in 'equity and diversity'.
- Ability to work independently and to oversee projects

Remuneration

The Equity Commissioner is paid on a monthly basis. The Equity Commissioner has a yearly salary of \$6000.

To Apply

To apply for this position, please submit a resume and cover letter to the attention of Annie Clifford, VP Professional. Resumes and cover letters should be submitted to vpp@sgps.ca. Alternatively, you can submit your application documents in hard copy at the SGPS office.

For application deadline: <http://www.sgps.ca/jobs/jobs.html>