



society of graduate & professional students
CANADIAN FEDERATION OF STUDENTS LOCAL 27

AGENDA

Society of Graduate and Professional Students' Council
Local 27 of the Canadian Federation of Students
Tuesday, August 11th, 2009, 5:30pm
McLaughlin Room, JDUC

1. Presentations

Presentation on Student Constable Program by Jon Morris–Pocock (AMS Chief Student Constable) and Ellen Allwright (AMS Hospitality and Safety Services Director)

- Clarified the role of the Student Constables services and how they affect the SGPS.
 - It is a peer supervision system. It is non–profit and has a no hands-on policy. It adds a valuable service to Queen's community and work closely with non-academic discipline and strive toward peaceful resolutions and upholding Ontario liquor laws.
 - QP and Alfie's services are relevant to SGPS members. Alfie's now opens on Monday nights specifically for SGPS members.
 - There is much confusion that Student Constables is an authoritative organization, but we are mainly there as resources and preventive measure, such as getting taxis and finding people to take affected students home.
 - We need a student fee to pay Student Constables wages and spend on other essential things like uniform, training and office space and ultimately to make sure the service continues to exist and serve Queen's community.
 - Without Student Constables, University is required to have alternative security measure which will mean outside security force. This is more expensive and also likely cripples the peer support system.
 - Without student fees, we will have to take measures either to increase the income or reduce the expenses, which will affect the quality of the service.
- * Question and answer period has been pushed back until the actual motion.

2. Adoption of Agenda and Minutes

MOTION

08/11/09:1

Moved Welsh / Osterberg BIRT the agenda for August 11th, 2009 be adopted.

MOTION

08/11/09:N1

Moved: Osterberg / Welsh to add discussion on SPGS logo at "Other Business section"

Carried unanimously.

(Original motion) *Carried unanimously.*

MOTION

08/11/09:2

Moved Welsh / Osterberg BIRT the minutes for May, 2009 be accepted.

Pennimpede – I hope to see the minutes written in a more professional and official language. More attention should be paid to grammar and expressions.

Carried unanimously.

3. Executive and Speaker Reports

a) President – Jeff Welsh (report attached)
Welcome Councilors. Nothing to add.

b) VP Graduate – Joellen Lin (report attached)
Minimum payment registration date has been changed. Please inform your departments.

Pennimpede – When are student advisors going to be hired?

Lin – End of September.

Welsh – Can you announce the names of the winners of SGPS awards?

Lin – Will have it on website soon.

c) VP Professional – Kate Kahn (no report)

d) VP Campaigns and Community Affairs – Steve Osterberg (report attached)
Nothing to add.

e) VP Finance and Services – Amir Nosrat (report attached)
Exec and staff are looking into radically changing the pay structure of SGPS,

mainly by increasing wages and staff support significantly, in order to keep pace with current situations.

f) Speaker – Mark Rosner (no report)

No report. Please join the Judicial Committee and we are also looking for the Chief Returning Officer.

MOTION

08/11/09:3

Moved _____ Osterberg _____ / _____ Welsh _____ BIRT
Executive and Speaker reports be accepted.

Opposed 1.

Carried.

4. Committee, Commissioner, Senator, Board of Trustee and Other Reports

a) Graduate Student Senator – Andrew Stevens (report attached)

Wish to draw your attention to several issues. At the last Senate meeting, QUFA asked about the restructuring of university governance. If you have any thoughts, please feel free to contact me. There will be a change to official academic rating system (the Grade Point Average system). Whistle Blower policies will be revisited so please let me know if you have any opinions on this, as I am the SGPS representative for this issue.

b) Board of Trustees – Alfonso Nocilla (no report)

c) Committee Reports

d) Commissioner Reports

i) Social Commissioner – Diala Habib (report attached)

Details of orientation events and registration are now available. All can be registered and paid for online starting this year. Feel free to let me know if any questions or comments.

Welsh – It is geared toward new students, but students in upper standing should not feel unwelcome in anyway.

ii) Communications Commissioner – Sean Richards (report attached)
Orientation Handbook is out. Please bring back copies to your departments.

iii) Equity Commissioner: Usman Mushtaq (no report)

My report was late and therefore has not been attached here, but it will soon be available to you. Equity Coordinator has been hired and she should be ratified at this meeting. SGSR is launching a study on equity in recruiting and accepting graduate students. Ideas are welcome.

e) Other Reports

- i) Committee Coordinator – Laura Gale (no report)
- ii) Education Coordinator – Vacant
- iii) Equity Coordinator – Laura Szabo Greisman (no report)
- iv) Rector – Leora Jackson (report attached)

Nothing to add for this month and September, but will have much to report in October.

- v) Chief Returning Officer – Vacant
- vi) Departmental Reports

MOTION

08/11/09:4

Moved _____ Welsh _____ / _____ Pennimpede _____ BIRT Senator/Board of Trustees/Commissioner/Committee Coordinator / Committee, and Other reports be accepted.

Carried unanimously.

5. Question Period/Departmental Issues

None.

6. Business Arising from the Minutes

Second Reading of Motions 09:5-09:14:

Speaker – These motions have passed the first reading in the May Council meeting. As per our bylaws, they are up for the second reading by the Council. Approving them here tonight will make them take effect.

Welsh – Let us omnibus these motions as we had an extensive discussion on them at the last meeting.

MOTION

08/11/09:N2

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the Council omnibus the motions 09:5 to 09:14.

Stevens – Did not Motion 09:14 get defeated at the May meeting?

Speaker – It came to a tie at the Council vote and I broke the tie by voting in favour of it.

Richardson – Is this a vote for omnibus or the motions itself?

Speaker – To omnibus motions.

Opposed 1.

Carried.

Welsh – We had a very rigorous discussion for each of these items and therefore we need not spend much more time on these.

Richardson – Is there a reason that it has to be done at August instead of September meeting, when there will be more Councilors?

Welsh – It may be done as such, but there is the practical reason that our contribution or the lack thereof following the vote here will affect the various services' operations.

Pennimpede –The medical clinic is not open until September. Where does the funding for their operation come initially?

Welsh – From the AMS.

Pennimpede – So we are donating as a good gesture, more or less?

Welsh – No, all of these are our contribution to financial difficulties that some services are facing resulting from ESS seceding from the AMS to join the SGPS.

MOTION

08/11/09:5

Moved _____ *Welsh* _____ / _____ *Osterberg* _____ BIRT the SGPS contribute (\$1024.50) to the Campus Accessibility Fund from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:6

Moved _____ *Welsh* _____ / _____ *Osterberg* _____ BIRT the SGPS contribute (\$4719.53) to the Walk Home Service from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:7

Moved _____ *Welsh* _____ / _____ *Osterberg* _____ BIRT the SGPS contribute (\$1290.87) to CFRC 101.9FM from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:8

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$1195.25) to the Queen's Journal from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:9

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$1,536.75) to Legal Aid from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:10

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$1632.37) to the Work Bursary Program from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:11

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$2561.25) to the After Hours Medical Clinic from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:12

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$2390.50) to Queen's Bands from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:13

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$2390.50) to the Queen's First Aid Unit from SGPS financial reserves for the 2009–10 academic year.

MOTION

08/11/09:14

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$1366.00) to Golden Words from SGPS financial reserves for the 2009–10 academic year.

(Omnibused Motions 09:5–09:14) *Carried unanimously.*

7. Main Motions

MOTION

08/11/09:15

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT to approve Council and General Meeting schedule for 2009/10:

2009:
September 8th @ 5:30PM;
October 13th @ 5:30PM
November 10th @ 5:30PM;
December 8th @ 5:30PM

2010:
January 12th @ 5:30PM
February 9th @ 5:30PM
March 9th @ 5:30PM
AGM – March 23rd @5:30PM
April 13th @ 5:30PM
May 11th @ 5:30PM

MOTION

08/11/09:N3

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the following be included in the above motion: a General Meeting follow the November meeting and the March Annual General Meeting follow the regular March meeting, both starting at 7pm.

Welsh – It is my view and is supported by the Exec that we should have 2 general meetings, one in fall and one in winter. We would also like to have less meetings and get more out of them, rather than vice versa.

Richardson – How can we get better attendance for AGMs?

Welsh – More advertisements. We are also hoping Councilors will help spread the word of mouth (or engage in some ‘arm-twisting’).

Habib – Offering food is another way to attract people.

Welsh – That is the standard practice and we will be sure to emphasize that point.

Carried unanimously.

(Motion as amended) *Carried unanimously.*

MOTION

08/11/09:16

Moved _____ Welsh _____ / _____ Osterberg _____ BIRT the SGPS contribute (\$5443.51) to the Student Constables from SGPS financial reserves for the 2009–10 academic year.

Speaker – This motion failed at the last meeting. We re-introduced it because AMS expressed the hope to give a presentation to better inform our Councilors. This is over \$1000 so it will need a second reading if it passes at this meeting.

Welsh – There were a number of questions given to Michael Ceci at the May meeting and he could not answer some of them as he is not the head of the service. We brought it back particularly because we did not have the resources to answer Councilor’s questions. It is a valuable service and our members use the spaces worked on by Student Constables. At any rate, they keep drunken undergrads out of our lives and for that reason alone I would support this service.

Pennimpede – What is the annual operating cost?

Pocock – About \$200,000 and of this \$100,000 is self-generated. The rest comes from outside sources like student fees.

Pennimpede – Then our contribution is a small portion, no?

Pocock – It is especially in light of the fact that we have \$1000 surplus, but running \$5000 deficit is still substantial because we have already budgeted for this year not accounting for that loss. SGPS contribution will be significant.

Pennimpede – Where did this surplus come from?

Pocock – We projected a deficit last year, but we ended up running a \$1000 surplus.

Edwards – What is your hourly wage?

Pocock – We give minimum wage plus tax. It is just over \$10.75 and seniors earn extra 35 cents an hour.

Welsh – Their training and maintenance fees all come from the AMS itself. The contribution has never come from SGPS even though our members use Student Constable-dependent services like the Queen’s Pub and Alfie’s. At \$5000, we can show support for 30 years of their service.

Richardson – General ages of Student Constables?

Pocock – All undergrads.

Richardson – Can you hire SGPS members in order to better cater to the different age groups of older students and possibly faculty members?

Pocock – Do not see this as a necessary change as we are not an authoritative measure and age of staff should not matter.

Yun – This has not been done previously.

Edwards – How busy is the Student Constable Office’s schedule?

Pocock – Ballpark is 10 shifts just at the bars per week. On any given day, 1 to 2 formals and 10 to 30 shifts per week.

Edwards – How many staff are hired?

Pocock – 80 Student Constables and 2 managers.

Osterberg – Where does the bulk of operating cost go?

Pocock – We have a new 40-hour paid training program this year. Big thing is \$20,000 for office space. Rest is smaller expenses like shift and office supplies summing up to the bulk.

Opposed: 4 Abstention: 1

Carried.

MOTION

08/11/09:17

Whereas the SGPS is negotiating a service agreement with the AMS,

Moved Nosrat / Welsh BIRT the Finance and Services Committee develop a contingency plan in the event that said agreement does not provide desirable results.

Speaker – Please refer to the attached document.

Nosrat – there has been an effort in the past to establish protocols and procedures in how SGPS and AMS should handle agreed upon services. In the past, fell entirely into AMS service administrator’s hands, but wanted more clarity and transparency. This is to let the Committee develop a contingency plan for this negotiation that had been stalled for 6 years. The motions that we omnibused earlier would not have happened if this agreement was in the place.

Jackson – How is this ?

Nosrat – this would not expand the mandate; this will allow the committee to come up with an action plan.

Pennimpede – Is this going to be discussed at a later date?

Nosrat – Certainly. There are options that have to be further studied and that’s what I am asking the Council to allow.

Pennimpede – The meaning is ambiguous for the word ‘desirable.’ It is unclear from here for whom the results should be desirable in what way. What would an undesirable result be?

Nosrat – It simply means the approval of agreement. It would be undesirable if the agreement were not approved.

Osterberg – I agree with Pennimpede that the wording needs to be made better.

MOTION

08/11/09:N4

Moved Pennimpede / Osterberg BIRT to amend Motion 09:17 to read: “the Finance and Services Committee develop a contingency plan in the event that said agreement does not provide desirable results.”

Pursell – What is this agreement for?

Nosrat – This is SGPS’s way of ensuring the quality of the services that we jointly pay into, and benefit to our members. This issue has surfaced many times in the past, but it had never been settled. For instance, WalkHome had a fee increase, but SGPS members were not notified in time for it to appear on our referendum and incurred budget shortfall for the service.

Welsh – Point of clarification: Walkhome budget shortfall was sustained by AMS.

Nosrat – Thank you for the correction.

Welsh – For services that SGPS pays into – which means all AMS services – there is no accountability of any kind. It is overseen by the AMS board, but we have no representation on AMS board and we have no information or right on the budgeting and operation. Difficulties are compounded in some complex funds such as the Accessibility Task Force. Purpose of the fund was to help pay for accessibility improvements of student spaces. An example would be automatic doors to lecture halls. It was brought to our attention last year that nearly \$500,000 was just sitting there, which means that, at current fee rate, it had been collected and unused for 9–10 years. It was revealed at the time also that the interest accumulated on this fund was actually used to subsidize other unrelated AMS services.

Yun – Point of clarification: Accessibility fund actually has \$200,000.

Welsh – I was given this figure by the former Vice President Operations of AMS.

Yun – I will get back to you regarding this, but I cannot think any fund or income generated via such route would have been used as such.

Nosrat – All I wish to achieve by this motion is to ensure that this issue is determined here, and not get pushed back yet another year.

(Motion to amend) *Carried unanimously.*

Carried unanimously.

MOTION

08/11/09:18

Whereas the SGPS has extended the Health and Dental Plan to civilian RMC graduate students in the past; and

Whereas the civilian RMC students have not made a negative impact on the SGPS Health and Dental Plan.

Moved _____Osterberg_____ / _____Stevens_____ BIRT the SGPS offer the SGPS Health and Dental Plan to civilian RMC students for the 2009/2010 year.

Richardson – What is the number of such students that we accounted for when we did calculations for budgeting?

Richards – 6.

Carried unanimously.

MOTION

08/11/09:19

Whereas the SGPS has been exceeding expenditures in certain 2008–2009 Budget lines.

Moved Nosrat / Osterberg BIRT that a total of ~~\$350.00 be added to Club Funding under Schedule 5,~~

BIFRT that a total of \$2120.00 be added to EI & CPP under Schedule 9,

BIFRT that a total of \$700.00 be added to Campaigns under Non-Schedule Budgeted Items,

BIFRT that a total of \$3000.00 be added to Conferences under Non-Schedule Budgeted Items,

BIFRT that a total of \$500.00 be added to Insurance under Non-Schedule Budgeted Items,

BIFRT that a total of \$500.00 be added to Telephone under Non-Schedule Budgeted Items.

Speaker – This will take place for the budget due to come up this coming September. Anything over \$1000 will come back for Second reading.

Nosrat – I just realized that the first item is unnecessary as this is an amount less than \$500. As the mover of this motion, I wish to withdraw this item from this motion.

Carried unanimously.

Nosrat – We are expecting a net surplus this year. EI and Conference lines are over \$1000 so please pay attention to this.

Pennimpede – Is this not already an amendment seeing that the schedules are different from what appears in the original budget?

Nosrat – The schedules are based on the 2008–2009 budget. This was done this way to avoid confusion of attaching multiple documents to reference.

Carried unanimously.

First Reading of Proposed Bylaw Amendments:

Speaker – Our passing these today does not make these changes take effect immediately. They must pass a second reading at the General Meeting.

MOTION

08/11/09:20

Moved Welsh / Osterberg BIRT to Amend by-law B.13.1 to read:

"B.13.1 Resigning from the SGPS

a. Resignations for Executive positions, Officers and Appointees of Council, SGPS Trustee and Senator must be made to Council.

b. Upon completion of their degree program, any Executive member, Officer or Appointee of Council, SGPS Trustee or Senator may complete their term of office if less than 6 months remains in the term of office, but may not seek re-election or re-appointment without returning to "Ordinary Member" status. If more than 6 months remain in the term of office at the time of the termination of student status, the member must resign their position."

Osterberg – This has been a hindrance in attracting Exec and staff members, since students from different faculties are on different schedules. This allows one to keep their office until they are done. This saves us Exec and Council the trouble and money from things like re-hiring someone for a very short period of time. Also, this way, SGPS can include all of us who finish at odd times like January. It will lead to a smoother Exec transition and operations.

Welsh – This allows people to resume work who otherwise will be cut 2 months short. Also, in order to avoid possible abuse, we limited it to positions with less than 6 months left for the term.

Carried unanimously.

MOTION

08/11/09:21

Moved Welsh / Osterberg BIRT to Amend by-law B.5.1(l) to read:

"B.5.1 Members of Council

(...)

l. The Education Coordinator, who shall not vote;"

Welsh – Education Coordinator has been added to reflect the unique nature of the BEd students. BEd students already have 4 votes from their departmental reps as per our policy and making this a voting position will make us violate our own policy. Also, other Coordinator positions are non-voting and we must be consistent.

Carried unanimously.

MOTION

08/11/09:22

Moved Stevens / Osterberg BIRT to Amend B.5.1(j) to read:

"B.5.1 Members of Council

(...)

j. Graduate Senators, the Theology Student Senator, the Law Student Senator, and the Education Student Senator;"

Welsh – Senate Review Committee reviewed the seat allocation for Senate composition. Reallocation has been proposed for this coming September's Senate meeting. Now we have 2 more graduate Senators and a new Education Senator in addition to the original Graduate, Theology and Law Senator. This reallocation appears to be based on faculties rather than specific programs.

Carried unanimously.

MOTION

08/11/09:23

Moved Welsh / Osterberg BIRT to Amend B.16.2 to read:

"B.16.2 Council of the School of Graduate Studies

a. The SGPS shall have the following representatives on the Council of the School of Graduate Studies: each SGPS Executive member, a Graduate Senator, and one from each Faculty Graduate Committee (or equivalent) from the following Faculties/Schools:

- (1) Arts and Sciences;
- (2) Applied Sciences;
- (3) Law;
- (4) Business;
- (5) Health Sciences;
- (6) Education;
- (7) Theology
- (8) School of Policy Studies
- (9) School of Urban and Regional Planning

b. Nominations to these positions shall be made in conformity with B.16.1.

c. A list of these divisional representatives shall be maintained in accordance with Bylaw B.16.1."

Welsh – This and the following are results of the May Senate meeting. In the past, SGSR had been divided into divisions rather than academic faculties. For instance, Division I would be Life Sciences. Senate approved to restructure the SGSR to go by faculty lines instead of divisional lines and our bylaws must reflect this change.

Carried unanimously.

MOTION**08/11/09:24**

Moved Welsh / Pennimpede BIRT to add by-law (B.16.3):

"B.16.3 Executive Committee of the School of Graduate Studies

a. The SGPS shall have 2 voting members on the Executive Committee of the School of Graduate Studies:

- (1) the SGPS President (or delegate); and
- (2) a Graduate Senator.

b. SGPS representatives on the SGS Council from the following Faculties/Schools shall have Observer status on the SGS Executive Committee:

- (1) Arts and Sciences;
- (2) Applied Sciences;
- (3) Law;
- (4) Business;
- (5) Health Sciences;
- (6) Education;
- (7) Theology
- (8) School of Policy Studies
- (9) School of Urban and Regional Planning

c. Nominations to these positions shall be made in conformity with B. 16.1.

d. A list of these committee representatives shall be maintained in accordance with Bylaw B.16.1."

Welsh – This indicates an abolition of Graduate Council as a voting body. A purely advisory council has replaced this and eliminated all graduate student positions as voting members. They instead increased the executive committee number from graduate chairs and graduate deans, but will not add graduate student representatives from faculties. Originally, it was going to include only the SGPS President, but through pressure it will now be the Graduate Senator and one graduate student representative from each faculty as non-voting members who can attend and speak at meetings.

Carried unanimously.

Proposed Policy amendments:

Speaker – We need 2/3 majority vote for policy changes and approved changes will be effective immediately.

MOTION**08/11/09:25**

Moved Welsh / Osterberg BIRT to Amend P.1.2.5 to read:

"P.1.2.5 Increasing Student Fees

(...)

b. Class 'C' Fees:

(1) Class 'C' optional fees and class 'C' mandatory fees can be increased by the VP Finance and Services by up to a cumulative maximum of 50% in any 3 year period without the requirement for a referendum.

(2) Any increase in a class 'C' optional fee or a class 'C' mandatory fee must be reported to Council at the first Council meeting following the meeting of the Board of Trustees where fees are approved for the Blue Book."

MOTION

08/11/09:N5

Moved Welsh / Stevens BIRT to Amend the second provision of Motion 09:25 to read: "Any increase in a class 'C' optional fee or a class 'C' mandatory fee must be reported to Council at Council meetings prior to and following the meeting of the Board of Trustees where student activity fees are approved." as suggested by Stevens, Richards, and Pennimpede.

Welsh – There's only a handful of fees in this class: our fee, JDUC fee and the BusIt fee. If fee increase did not happen, it has to come from our operating budget which will practically destroy our budget and operation. What with the new Queen's Centre coming up, University squeezed in the Queen's Centre fee into our JDUC fee. Since, at present, we are allowed one referendum in winter only, we need more flexibility to make necessary changes as the year progresses. This will also prevent any burden on our members by the fees creeping up little by little every year.

Stevens – I wish to make a friendly amendment. We need a prior warning. I wish to include "Any increase in a class 'C' optional fee or a class 'C' mandatory fee must be reported to Council at the first Council meeting prior to and following the meeting of the Board of Trustees where fees are approved for the Blue Book."

Welsh – As the mover of this motion, I accept the amendment.

Richards – I wish to make another friendly amendment. Instead of "where fees are approved for the Blue Book.", it should now read "where student activity fees are approved." because we no longer have the Blue Book.

Welsh – Consider both amendments as one.

Pennimpede – I believe we need yet another amendment: "Any increase in a class 'C' optional fee or a class 'C' mandatory fee must be reported to Council at Council meetings prior to and following the meeting of the Board of Trustees where student activity fees are approved."

Speaker – “Any increase in a class 'C' optional fee or a class 'C' mandatory fee must be reported to Council at Council meetings prior to and following the meeting of the Board of Trustees where student activity fees are approved.”

Opposed 1.

(Motion to amend) *Carried*.

Carried unanimously.

MOTION

08/11/09:26

Moved Welsh / Osterberg BIRT to add Equity Coordinator description:

"P.2.1.6 The Equity Coordinator

a. The Equity Coordinator shall be a member of the Equity Commission and head the Commission in the absence of the Equity Commissioner

b. The Equity Coordinator shall be responsible for:

(1) Supporting and advising the Equity Commissioner in their work as well working closely with Equity Commission subcommittees

(2) Organizing any applicable equity training for graduate departments and individual students, in conjunction with the University Human Rights Office, the Equity Office, and the Positive Space program

(3) Working on an annual "Equity Encyclopedia" that is to be updated every year which contains a list of resources for students from historically marginalized groups

(4) Setting up events that give voice to historically marginalized groups whether through art, music, spoken word, theater, discussions or other applicable events."

Welsh – We spend \$1,500 per year for a much greater benefit from this position. The Commissioner will work on bigger issues such as attending University meetings and policy changes while Coordinator will engage in smaller tasks as event organization.

Nosrat – This expense has been accounted for in this year’s budget.

Carried unanimously.

MOTION

08/11/09:27

Moved Welsh / Osterberg BIRT to add Sustainability Coordinator description:

"P.2.1.7 The Sustainability Coordinator

- a. The Sustainability Coordinator shall head the Sustainability Committee
- b. The Sustainability Coordinator shall be responsible for:
 - (1) implementing and enforcing SGPS policy on sustainability as defined in Section P.9.1.3 both within and outside SGPS;
 - (2) Working to make the use of water, energy and material at Queen's University more ecologically sustainable and to provide students with the practical knowledge and skills needed to successfully carry out green projects on campus
 - (3) Making sustainability and climate neutrality a part of the curriculum and other educational experience for students at Queen's;
 - (4) Initiating a plan and public commitment to reduce greenhouse gas emissions on-campus;
 - (5) Supporting the development and use of low environmental impact technologies on-campus;
 - (6) Pushing the administration at Queen's to examine the environmental impacts of their work processes;
 - (7) Building campus capacity for citizen engagement on climate/environmental justice issues at the university beyond green consumerism;
 - (8) Collaborating with CFS and the SGPS VP–Community Affairs to bring CFS environmental campaigns to campus;
 - (9) Advising the SGPS on ways to make internal processes more sustainable.
- c. The Sustainability Coordinator shall represent the SGPS on the University Sustainability Council (or equivalent) and liaise with the AMS Sustainability Commissioner."

Welsh – It was unknown to us, but the SGPS Sustainability Committee turned out to have met every other week for the past year and had accomplished many significant goals. There are various sustainability positions throughout the university. For instance, Sustainability Council (tentative title) will come into place in fall and it appears logical that our Sustainability Committee chair should be our delegate to these functions. It seems only fair to give some honorarium in recognition of their dedication.

Carried unanimously.

MOTION

08/11/09:28

Moved Welsh / Osterberg BIRT to add the Education Coordinator job description:

"The Education Coordinator

- a. The Education Coordinator shall be responsible for:
 - (1) acting as a liaison between the ESS Executive and Council and the SGPS Executive and Council;

- (2) attending ESS Executive and Council meetings and reporting reporting relevant issues to the VP Professional;
 - (3) attending SGPS Council and General meetings and reporting relevant issues to the ESS President;
 - (4) attending meetings of the SGPS Professional Students' Standing Committee; and
 - (5) reporting regularly to the VP Professional.
- b. The Education Coordinator is also strongly encouraged to sit on the SGPS Council (as an ESS rep) and/or the University Senate (as the elected student Education Senator)."

Welsh – This is an agreed upon position. Let us add description to our bylaws so that the individual themselves know what is expected of them.

Carried unanimously.

8. Other Business

MOTION

08/11/09:N6

Moved Lin / Nosrat BIRT Laura Gale be ratified as the Committee Coordinator for 2009–2010.

Carried unanimously.

MOTION

08/11/09:N7

Moved Nosrat / Osterberg BIRT the Council approve the first reading of the 2009–2010 operating budget.

Nosrat – The budget has been drafted but it was submitted late and I forgot to ask to approve this budget.

Speaker – This is budget for the upcoming year and will require 2 readings.

Jackson – There are some lines that have been given substantial increases even though the money has not really been spent this year. Could you elaborate on this?

Nosrat – Which lines are these specifically?

Jackson – Any of the lines that spending has not been substantial, like 'Equity' and 'Copier.'

Nosrat – Many of the expenditures like 'Copier' are one-time expenses made at the end of year in August, and this summary reflects only up to June. When we have August reconciliation, most of the lines will have been spent as budgeted last year. There are more explanations for changes in the description. For

instance, 'Council' increased by 100% even though only a fraction has been spent this year because we plan on making the Council meetings more friendly and intimate, by means like introducing post-Council Grad Club bonding sessions.

Pennimpede – Why is this introduced now? Is this not due in September?

Nosrat – As the Vice President Finance and Services, I am bound by the SGPS policy to have the first reading in August.

Speaker – This is a first reading and it will come back in September.

Welsh – I wish to add to clarify this specific line on Council expenditure. Given that we only get together once a month under the strict Robert's rules of order, it does not give us the opportunity to interact on issues that are not Council-related. This increased budget will grant us this very opportunity.

Nosrat – Changes in Exec stipends will not take place until next year, as that is yet another policy.

Carried unanimously.

Speaker – It is 7:30pm and we need a motion to extend by half an hour.

MOTION

08/11/09:N8

Moved Welsh / Osterberg BIRT the SGPS Council extend the August Council meeting by half an hour.

Carried unanimously.

Discussions on SGPS Logo led by Steven Osterberg (Vice President Campaigns and Community Affairs)

- Many dislike it and it is difficult to incorporate into documents.

MOTION

08/11/09:N9

Moved Osterberg / Nosrat BIRT that the Council empowers the SGPS Exec to create a new SGPS logo subject to final approval by SGPS Council.

Opposed 1.

Carried.

Presentation on SGPS Housing & Logo by Steven Osterberg (Vice President Campaigns and Community Affairs)

– Nosrat (Vice President Finance and Services) proposed this as an idea for generating further revenue.

- Either to stabilize the process during the initial period or once we have stabilized this service and turned it into an ongoing project, we may hire a commissioner or coordinator.
- Presentation attached in the minutes.
- An important issue is that if we have enough in numbers, we can actually exert political influence as SGPS, not as a part of Queen's
- Financially, we are making an immediate doubled amount of income at the least.

Bae – Legal has been given \$0 this year. Where will money be drawn from for legal advice fees likely to incur from this project?

Nosrat – 'Discretionary' line for 2009–2010 has been augmented specifically for the legal expenses we may incur from the housing project.

Welsh – The only grad resident is in JDUC with 90 beds and this is not even close to being sufficient to serve our membership. Legget and Watts Halls were planned to be graduate residence, but this idea was scraped when double cohort caused a greater undergraduate enrolment. There are also issues regarding students in one-year or 8-month programs and students with dependents. Present system does not meet the needs of our members. Small accumulations over the last 30 years gave us this reserve money and we should be aptly prepared for any kind of unexpected disaster. Given that we must address housing needs of our members, this is a good project. OPIRG offered to put in extra funding because they are interested in ensuring that housing projects are geared toward and kept to serving the needs of student housing issues while serving the community as a whole. Could Speaker please hand it over to OPIRG reps to explain this in more detail?

OPIRG – We wish to make a good use of our reserve money and serve students. We are interested in partnering with a bigger organization and for many reasons, it was deemed that SGPS would be a good partner. We see this as an opportunity to bring various groups such as grad and professional students at Queen's, St. Lawrence college students and Kingstonians together. We will bring positive impact if we are allowed to partner in this project.

Greisman – What is the role of the Commissioner going to be?

Osterberg – We can start with our current staff, but in a long run it will be a self-sustaining model and eventually we will need someone special for this.

Edwards – Curious about mortgage rate?

Osterberg – 5 year fixed mortgage. I could have gone for 3 years open, &c. and I cannot answer beyond that at the time. It can also evolve with time.

Edwards – are we going to be employ aggressive tactics for paying off the debts?

Osterberg – No need at this point, it seems. We are non-profit and we can just accumulate property until it is paid off. Also, by being aggressive we are inevitably drawing expenses from the students' end and we are defeating our mandate that way. Let us not sit on our morals here, but this is another tool we can provide great service to our students.

Khader – Can we first begin by subletting a house to gain experience in running houses?

Welsh – We are not capable of buying many houses right away. The position specific for this project can start small, like a paid part time position. In terms of budgeting, we have access to a similar project’s budget through the Student Affairs. Bank is another issue as well. For now, it is really a question of ‘do we think this is a good idea’ and then incorporating this into our bylaws. I do not believe we are in danger of people just making money.

Greisman – mixed use of some people paying full market price and people like our members paying less

Bespalko – I support the idea. What’s the time line?

Osterberg – ideally, summer would’ve been a good time. We need to start with 1 or 2 units and expand. These houses are available to us right now.

Stevens – I would like to see something in writing in time for September meeting. Having an organization like OPIRG would be imperative if we are aiming for things like municipal politics.

Osterberg – We are open to anything and everything at this point.

Greisman – Drafting is a good idea.

MOTION

08/11/09:29

Whereas the SGPS has begun the process of investigating the initiation of a new Housing Authority; and

Whereas this new Housing Authority is to provide Housing Services for ordinary members of the SGPS.

Moved _____ *Nosrat* / _____ *Edwards* _____ BIRT a Special Committee be formed known hereafter as the Housing Committee,

BIFRT that the Housing Committee along with the Executive initiate the process of establishing a separate Housing Authority which remains subservient to the SGPS,

BIFRT that any final structure of this new organization be subject to approval by SGPS Council.

Welsh – The motion basically lets us put together a committee to examine things in more detail. Things are all in the abstract form only as of now.

Nosrat – I sent a letter in May asking to strike a task force. This has already been done so feel free to let me know if you have ideas and concerns.

Speaker – This will come back in September.

Opposed:1

Carried.

Resignation of President

Welsh – It will be effective September 1st. We cannot hold by-elections in August so I have offered to serve as an acting president while election details are being figured out. Council will be given details of election and will be asked if there should be an election at the September meeting.

MOTION

08/11/09:N10

Moved Osterberg / Stevens BIRT the SGPS Council accept the resignation of Jeff Welsh from his position as 2009-2010 SGPS President.

Carried unanimously.

Habib – The next meeting is on the second day of the Orientation week and this interferes with social functions such as the Boat Cruise.

MOTION

08/11/09:N11

Moved Welsh / Osterberg BIRT the SGPS Council start the September Council meeting at 4pm.

Carried unanimously.

Richards – Tracie Pennimpede is leaving after many years of devotion to SGPS Council. Please join me in thanking her for her excellent service to SGPS and wishing her success in her future endeavour.

9. Notice of Motions/Announcements

Reports and Motions for the next regular Council meeting are due Tuesday, September 1st, 2009.

The next regular SGPS Council meeting will be on Tuesday, September 8th, 2009.

10. Adjournment

MOTION

08/11/09:30

Moved Osterberg / Nosrat BIRT the SGPS Council meeting be adjourned.

08/11/09

MR

CFS-27

Attached:

May Minutes

Reports

Budget 09/10

Budget Guide 09/10

Appendix 1 – Queen’s Communications to graduate students about increased tuition

Appendix 2 – Proposed Draft Guidelines on Graduate Student Vacation

Appendix 3 – New Vacation Guidelines for Queen’s Graduate Students

Appendix 4 – Discussion Document of general non-tuition student fee protocol for Queen's students

Appendix 5 – Report on decisions reached regarding student fees as a result of the Education Students’ Society change in affiliation from AMS to SGPS.



HOUSING AUTHORITY

Curse you Queen's
Housing!



IMPETUS:

- graduate and professional student needs
- deplorable housing conditions
- revenue generation
- independence
- political influence

BOTTOM LINE:

Current SGPS Revenue Generation:

SGPS Reserves: \$250 - \$300 000.00
 TD Interest Rate: 0.7%
 Annual Revenue: \$300 000.00
x0.7%
\$2 100.00



249-251 Division Street-
 \$249 500.00 each

Housing Authority Revenue Generation:

\$450.00 / month
x12 months
\$5400
x8 units
\$43 200.00
 property taxes- -\$3 600.00
\$39 600.00
 mortgage payments- -\$30 284.00
\$9426.00
 maintenance/insurance- \$5000.00
\$4426.00

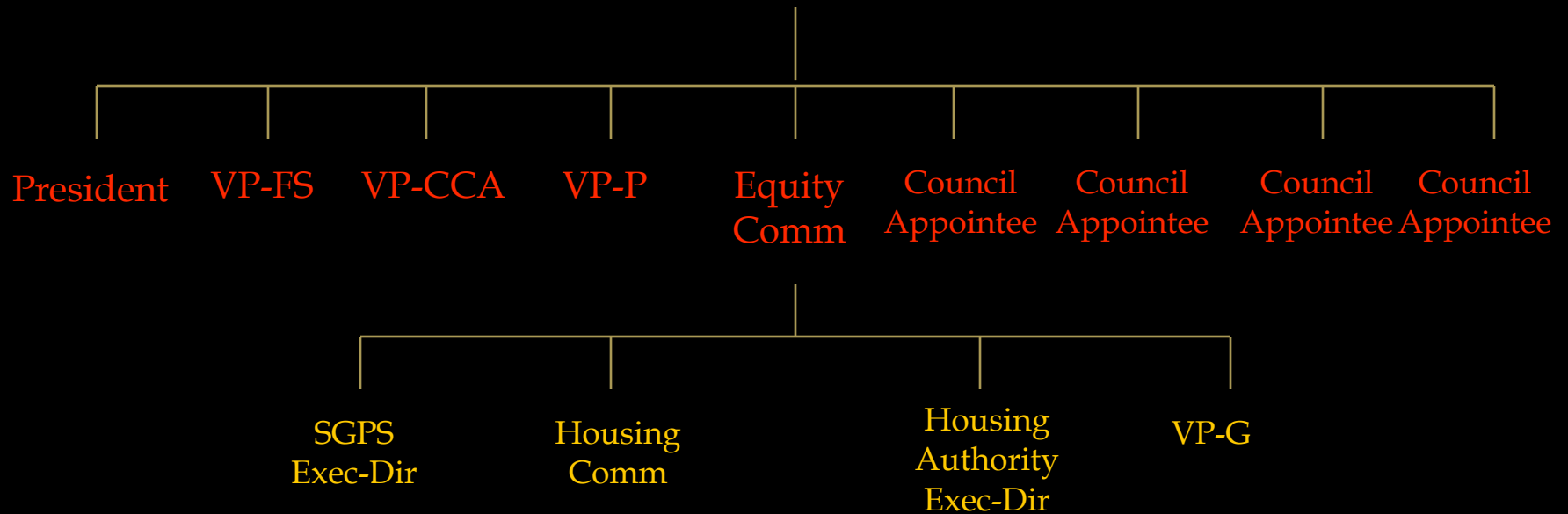
Thus:
 \$300 000.00 = **\$2 100.00/year**
 or
 \$100 000.00 = **\$4 400.00/year**

CONSIDERATIONS:

- Houses vs. “walk-ups”
- Maintenance
- Liability
- Geography
- Purchasing independence/control
- Duties of commissioner
- Reflection of student needs
- Scope of operation

STRUCTURE:

SGPS HOUSING AUTHORITY BOARD



- Should be chaired by non-executive member
- Should meet at least 6 times per year
- SGPS ED to assume HA ED duties until need arises
- HA bound by Council but has some discretionary powers
- Budget approved by board but major purchases approved by Council