



society of graduate & professional students
CANADIAN FEDERATION OF STUDENTS LOCAL 27

AGENDA

Society of Graduate and Professional Students' Council
Local 27 of the Canadian Federation of Students
Tuesday, November 10th, 2009, 5:30pm
Room 240 JDUC

1. Presentations

International Tuition Awards – Representative from Graduate Studies

2. Adoption of Agenda and Minutes

MOTION

11/10/09:1

Moved _____ / _____ BIRT the agenda for November 10th, 2009 be adopted.

MOTION

11/10/09:2

Moved _____ / _____ BIRT the minutes for October 13th, 2009 be accepted.

3. Executive and Speaker Reports

- a) President – Vicky Bae (report attached)
- b) VP Graduate – David Thompson (report attached)
- c) VP Professional – Kate Kahn (report attached)
- d) VP Campaigns and Community Affairs – Steve Osterberg (report attached)
- e) VP Finance and Services – Amir Nosrat (report attached)
- f) Speaker – Mark Rosner (no report)

MOTION

11/10/09:3

Moved _____ / _____ BIRT Executive and Speaker reports be accepted.

4. Committee, Commissioner, Senator, Board of Trustee and Other Reports

- a) Graduate Student Senator – Andrew Stevens (report attached)
- b) Board of Trustees – Alfonso Nocilla (no report)
- c) Committee Reports
- d) Commissioner Reports
 - i) Social Commissioner – Diala Habib (report attached)
 - ii) Communications Commissioner – Sean Richards (report attached)
 - iii) Equity Commissioner: Vacant
- e) Other Reports
 - i) Committee Coordinator – Laura Gale (no report)
 - ii) Education Coordinator – Vacant
 - iii) Equity Coordinator – Laura Szabo Greisman (no report)
 - iv) Rector – Leora Jackson (report attached)
 - v) Chief Returning Officer – Vacant
 - vi) International Student Coordinator – Aasma Khan (no report)

MOTION

11/10/09:4

Moved _____ / _____ BIRT Senator/Board of Trustees/Commissioner/Committee Coordinator / Committee, and Other reports be accepted.

5. Question Period/Departmental Issues

6. Business Arising from the Minutes

MOTION

11/10/09:5

Whereas the Housing Committee has recommended to hire Queen's Business Consulting to do a feasibility study on the Housing Authority,

Whereas the Executive has recommended to explore the feasibility of a SGPS cafe on campus,

Whereas Queen's Business Consulting has made a proposal to do a feasibility study on both recommendations for the same price,

Moved ___ Nosrat _____ / ___ Church _____ BIRT that the Contingency budget line under Non-Schedule budget items in the 2009-2010 be increased by \$3500 to compensate Queen's Business Consulting as outlined in Appendix 1 to the October Council Meeting.

MOTION

11/10/09:6

Whereas the Housing Committee was established in Council's August session,

Whereas the Housing Committee along with the Executive were charged with the task of initiating the process of establishing a separate Housing Authority which remains subservient to the SGPS,

Whereas the Housing Committee along with the Executive have made preparations for the establishment of a new Housing Authority,

Moved _____ Nosrat _____ / _____ Osterberg _____ BIRT that the Housing Committee, along with the Executive, establish a separate non-profit Corporation in accordance with local, provincial, and federal laws in a timely manner.

7. Main Motions

MOTION

11/10/09:7

Whereas the SGPS executive followed the rules set out in B.12.2 and

Whereas the Hiring Committee has selected the following candidate to take over the position of Equity Commissioner,

Moved _____ / _____ BIRT Sophia Virani be ratified to the position of Equity Commissioner.

MOTION

11/10/09:8

Whereas the Executive has expressed interest in establishing long term objectives and plans for the SGPS,

Moved _____ / _____ BIRT that a Special Committee be struck hereafter referred to as the Strategic Planning Special Committee (SPSC); and

BIFRT that the SPSC be charged with developing methods for drafting a Strategic Plan,

BIFRT that the SPSC recommend a 2 year strategic plan for the SGPS to Council in a timely manner,

BIFRT that the SPSC recommend a permanent body within the SGPS that will regularly review the 2 year strategic plan and draft new ones when necessary.

MOTION

10/11/09:9

Whereas Queen's University has already made a firm commitment to sustainability and advanced energy systems as witnessed by the integration of solar power in Goodwin Hall; and

Whereas the Queen's University has enough expert knowledge and viable roof space to take advantage of the feed in tariff established by the Ontario Power Authority, and generate significant revenue as outlined by Dr. Pearce; and

Whereas this would also allow Queen's University to be more environmentally friendly and establish itself as a leader in renewable energy and Green Building – something it currently lacks proven by the C grade for Green Building, and an overall grade of B- in the latest College Sustainability Report Card

Moved _____ / _____ BIRT the SGPS Sustainability Special Committee conducts a more detailed analysis of large scale PV deployment on campus, and investigate the feasibility of the proposal for solar rooftop energy production at Queen`s University as outlined by Dr. Pearce of the Mechanical and Material's Engineering Department in Appendix E; and

BIFRT the SGPS Sustainability Special Committee offer a recommendation of endorsement to Council if it sees benefit in the proposal in a timely manner.

2nd Reading of Proposed Bylaw Amendments:

MOTION

10/11/09:10

Moved _____ / _____ BIRT to Amend by-law B.13.1 to read:

"B.13.1 Resigning from the SGPS

- a. Resignations for Executive positions, Officers and Appointees of Council, SGPS Trustee and Senator must be made to Council.
- b. Upon completion of their degree program, any Executive member, Officer or Appointee of Council, SGPS Trustee or Senator may complete their term of office if less than 6 months remains in the term of office, but may not seek re-election or re-appointment without returning to "Ordinary Member" status. If more than 6 months remain in the term of office at the time of the termination of student status, the member must resign their position."

MOTION

10/11/09:11

Moved _____ / _____ BIRT to Amend by-law B.5.1(l) to read:

"B.5.1 Members of Council
(...)
i. The Education Coordinator, who shall not vote;"

MOTION

10/11/09:12

Moved _____ / _____ BIRT to Amend B.5.1(j) to read:

"B.5.1 Members of Council
(...)
j. Graduate Senators, the Theology Student Senator, the Law Student Senator, and the Education Student Senator;"

MOTION

10/11/09:13

Moved _____ / _____ BIRT to Amend B.16.2 to read:

"B.16.2 Council of the School of Graduate Studies
a. The SGPS shall have the following representatives on the Council of the School of Graduate Studies: each SGPS Executive member, a Graduate Senator, and one from each Faculty Graduate Committee (or equivalent) from the following Faculties/Schools:
(1) Arts and Sciences;
(2) Applied Sciences;
(3) Law;
(4) Business;
(5) Health Sciences;
(6) Education;
(7) Theology
(8) School of Policy Studies
(9) School of Urban and Regional Planning
b. Nominations to these positions shall be made in conformity with B.16.1.
c. A list of these divisional representatives shall be maintained in accordance with Bylaw B.16.1."

MOTION

10/11/09:14

Moved _____ / _____ BIRT to add by-law (B.16.3):

"B.16.3 Executive Committee of the School of Graduate Studies
a. The SGPS shall have 2 voting members on the Executive Committee of the School of Graduate Studies:

- (1) the SGPS President (or delegate); and
- (2) a Graduate Senator.
- b. SGPS representatives on the SGS Council from the following Faculties/Schools shall have Observer status on the SGS Executive Committee:
 - (1) Arts and Sciences;
 - (2) Applied Sciences;
 - (3) Law;
 - (4) Business;
 - (5) Health Sciences;
 - (6) Education;
 - (7) Theology
 - (8) School of Policy Studies
 - (9) School of Urban and Regional Planning
- c. Nominations to these positions shall be made in conformity with B. 16.1.
- d. A list of these committee representatives shall be maintained in accordance with Bylaw B.16.1."

Proposed Policy amendments:

MOTION

10/11/09:15

Whereas the SGPS has recently created the positions of Sustainability Coordinator, International Students Coordinator, and Education Coordinator as appointees of Council,

Whereas the pay for the mentioned appointees have been budgeted for the 2009-2010 fiscal year; and

Whereas the pay for the mentioned appointees cannot be released until ratified at a General Meeting.

Moved _____/_____ BIRT that P.2.5.1 be amended as follows to read:

a. Stipends are paid monthly, with the total amount paid over the term of responsibility being as follows:

- (1) President \$8179.50
- (2) VP Graduate \$6672.75
- (3) VP Professional \$6672.75
- (4) VP Campaigns and Community Affairs \$6672.75
- (5) VP Finance and Services \$6672.75
- (6) Equity Commissioner \$3000.00
- (7) Social Commissioner \$3000.00
- (8) Communications Commissioner \$3000.00
- (9) Committee Coordinator \$1537.50

- (10) Equity Coordinator \$1500.00
- (11) Layout Coordinator \$1500.00
- (12) Speaker \$1025.00
- (13) Webmaster Coordinator \$1600.00
- (14) Education Coordinator \$1500.00
- (15) Sustainability Coordinator \$1500.00
- (16) International Students Coordinator \$1500.00

BIFRT that the payment of the mentioned coordinators be released immediately in accordance with SGPS hiring and appointing policies.

Proposed Policy amendments:

MOTION

10/11/09:16

Moved _____/_____ BIRT that P. 2.1.10 be added and read as follows:

P. 2.1.10 The International Students Coordinator

The Duties of the International Students Coordinator

- a. The International Students Coordinator shall endeavor to foster an increased awareness of issues facing international students on campus and work towards finding and implementing means to address these issues with appropriate people and entities on and off campus.
- b. The International Students Coordinator shall attend and participate in the Equity Issues Standing Committee and the International Students Standing Committee.
- c. The International Students coordinator shall liaise directly with the Queens University International centre and participate as required in the Queens University International Centre’s operations.
- d. The International Students Coordinator shall report to the Vice-President Campaigns and Community Affairs in order to advise the Society of Graduate and Professional Students on ways to better represent the needs of its membership.

MOTION

10/11/09:17

Moved _____/_____ BIRT that P.6.2.11 be amended to read:

P.6.2.11 International Students Standing Committee

...

b. ...

(4) The International Students Coordinator

MOTION

10/11/09:18

Moved _____/_____ BIRT P.6.2.5 Equity Issues Standing Committee be amended to read:

P.6.2.5 Equity Issues Standing Committee

...

C....

(3) The International Students Coordinator

MOTION

10/11/09:19

Moved _____/_____ BIRT that P.5 SGPS Clubs be replaced with the following:

P.5 SGPS Clubs

P.5.1 Purpose

The purpose of this policy is to provide general guidelines for the registration and funding of SGPS clubs. The SGPS will encourage the creation and function of clubs whenever possible and will minimize hindrances in their activity. The SGPS recognizes that clubs serve the academic and social life of Graduate and Professional Students and the SGPS shall actively strive to meet their needs in a collaborative and proactive fashion. The SGPS shall minimize its interference with the governance and purpose of clubs to the extent that it does not violate the guidelines of this policy.

P.5.1.2 Definitions

- a. "Club" means an association of individual members of the SGPS ratified by the SGPS as a club and conforming to the conditions and obligations set out in this policy.
- b. "Club-applicant" means an association of individual members of the SGPS requesting certification as a club of the SGPS in conformity with the provisions set out in this Policy.
- c. "Discrimination" means any policy or practice that is discriminatory as defined in the Ontario Human Rights Code.

P.5.1.3 Jurisdiction

- a. All clubs registered with the SGPS shall be under the jurisdiction of the SGPS.

- b. As such, all clubs must conform to the conditions and obligations set out in this policy.
- c. No ordinary member of the SGPS shall be denied membership in any ratified club unless there is reason to believe that certain members may act in a manner not in the best interest of the SGPS and/or the club, in which case a complaint can be filed with the Judiciary Committee in accordance with P.5.6.

P.5.1.4 Club Registration

- a. The Committee Coordinator shall administer the registration of clubs in accordance with P.5.
- b. The registration term of a club shall run from September 1st to August 31st of every calendar year.
- c. A club can apply for registration at any time of the year. The tenure of the club's registration shall extend until August 31st of the fiscal year in which it has been registered.

P.5.1.5 Club Registration Process

- a. All club-applicants seeking to be ratified by the SGPS must submit a Club Registration Form to the Committee Coordinator.
- b. The Club Registration Form shall contain the name, purpose, 5 signatures of SGPS members, and if possible, the intended plans of the club for the upcoming year. The Club Registration Form shall also contain the names of an elected President, Vice-President, and Secretary with relevant contact information and proof of SGPS membership.
- c. The Committee Coordinator shall ratify, register, and document all Club Registration Forms in accordance with this policy.
- d. Clubs are encouraged to provide a copy of their Constitution. Club-applicants may request the SGPS to offer assistance in drafting Constitutions. The Committee Coordinator shall be responsible for meeting the needs of any such requests.
- e. Club-applicants are guaranteed ratification provided that:
 - 1) they accord equal membership to any and all interested students, except in circumstances outlined in P.5.3c; and
 - 2) they ensure the democratic selection of its executive members; and
 - 3) they do not engage in any discriminatory acts, policies or practices.

P.5.1.6 Arbitration

Disputes arising between SGPS members, clubs, and/or the SGPS shall be arbitrated by the Judiciary Committee in accordance with their roles and responsibilities as outlined in SGPS Bylaws and Policies. Decisions of the Judiciary Committee are final.

P.5.1.7 Clubs Funding

- a. Any registered club under the jurisdiction of the SGPS shall be eligible for club funding by the SGPS.
- b. Clubs ratified by the SGPS are not restricted from receiving funding from other organizations; however, SGPS clubs cannot be ratified as a club with any other campus organization.
- c. The VP Finance and Services and/or the Finance and Services Standing Committee may request an interview with representatives of a club if they have any questions regarding the preliminary budget or any other matter that is relevant to accessing club funding.
- d. All club members must comply with the request for meeting from the VP Finance and Services and/or the Finance and Services Standing Committee in order to qualify for club funding.
- e. Funds shall be disbursed in the form of reimbursements.
- f. Procedure:
 - i. A Club Funding Application must be submitted to the VP Finance and Services. The content of the application shall be determined by the VP Finance and Services to serve the purposes of the Club Funding.
 - ii. The VP Finance and Services shall present the application to the Finance and Services Committee for review.
 - iii. The Finance and Services Committee shall have the authority to approve the application so long as it meets at least one aspect the Club Funding Eligibility Criteria as outlined in P.5.7g.
- g. The Club Funding Eligibility Criteria are:
 - i. serving to promote social life amongst the SGPS membership; or
 - ii. serving or promoting the academic interests of the SGPS membership; or
 - iii. to improve the image of the SGPS membership in Queen's University or the City of Kingston.
- h. A Club can be eligible to receive a Club Funding allocation of up to a maximum of \$250.00 in a fiscal year.

8. Other Business

- Committee Member Ratification

9. Notice of Motions/Announcements

Reports and Motions for the next regular Council meeting are due Tuesday, December 3rd, 2009.

The next regular SGPS Council meeting will be on Tuesday, December 10, 2009.

10. Adjournment

MOTION

10/11/09:20

Moved _____ / _____ BIRT the SGPS Council meeting be adjourned.

10/11/09

MR

CFS-27

Attached:

October Minutes

Reports

Appendix A – Queen’s Memo – International Tuition Award Feedback and Proposed Changes

Appendix B – Response to Senator Stevens question at Senate

Appendix C – Response to J. Welsh and Senator Stevens question at Senate

Appendix D – Senate Motion on Academic Amnesty

Appendix E – Proposal for solar rooftop energy production at Queen`s University by Dr. Joshua Pearce of the Mechanical and Material's Engineering Department

Appendix F – QBC Consulting Review Criteria

Appendix G – Executive Director Position Review